



November 4, 2009

Dear Parents and Volunteers,

It is our desire to provide a safe and healthy program for all children. To that end we are sending you a review of our health-related policies.

- Children exhibiting any flu, cold or other illness-related symptoms are asked to stay home or with their parents.
- Children with illness-related symptoms will not be allowed to enter our nurseries or classrooms.
- Children that begin displaying any illness-related symptoms during the services will have their parents paged.
- Our volunteers do not dispense any medicine, such as inhalers or epi pens. If your child has a health concern, please make sure it is noted on the registration form and alert your child's teacher to their specific condition. We ask parents to take a pager from one of the kiosks and inform your child's teacher each Sunday of the number.
Rest assured that you will be called if needed.
- More specific information about our health-related policies can be found on the Children's Ministry page on The Orchard website.

Thank you for helping us to provide as healthy a program as we can. We are especially sensitive to everyone's health concerns this fall. We make every attempt to accommodate children with health issues, as well as making sure our rooms are maintained in a healthy way. We have added extra sanitizing measures to keep our rooms as germ-free as possible.

Please call me with any of your questions or concerns.

Serving Him together,

Kristin Catapano

Director of Children's Ministries-Arlington Heights